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## **Regulations for recruitment and participation in the project "ENHANCE Learning Campus (ELC) – development of the international offer of the Warsaw University of Technology"**

### **§ 1.**

#### **General project information**

1. The Warsaw University of Technology is a beneficiary of the "SPINAKER" program - Intensive International Education Programs, hereinafter referred to as the Project, financed by the European Union under the European Social Funds, from the European Fund for Social Development 2021-2027 (FERS), NAWA Project titled "Support for the creation and implementation of international education programs", project number FERS.01.05-IP.08-0436/23.
2. The main goal of the Project is to increase the level of internationalization of the Warsaw University of Technology by developing programs of Intensive International Education Programs, hereinafter referred to as the Program, and implementing them in the form of the **Photovoltaics Summer School of the Faculty of Physics**, entitled "ENHANCE Learning Campus (ELC) – development of the international offer of the Warsaw University of Technology", stationary **one edition in 2026**.
3. The project is implemented based on the grant agreement No. BPI/SPI/2024/1/00050/U/00001, concluded between the National Agency for Academic Exchange and the Warsaw University of Technology.
4. The project is implemented in the period from 01/06/2025 to 31/07/2026.

### **§ 2.**

#### **General provisions**

1. Regulations for the recruitment and participation in the project "ENHANCE Learning Campus (ELC) – development of the international offer of the Warsaw University of Technology", hereinafter referred to as the Regulations, define the rules for recruiting Participants to participate in the Program referred to in § 1 sec. 2.
2. As part of the Project, a participant may take part in only one summer school, i.e., in one Intensive International Education Program (IMPK).
3. Supervision over the implementation of a given Program and the recruitment of Participants is exercised by the appropriate Project Manager in an organizational unit of the Warsaw University of Technology, hereinafter referred to as the Program Manager, understood as the head of a given summer school.



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4. Information about the Project and a description of the Summer School Programs and admission rules are available on the website - [The Photovoltaics Summer School / The Photovoltaics Summer School / Strona główna - Wydział Fizyki](#)
5. The standard of requirements describing the competences acquired during the Program is divided into three categories:
  - a) Knowledge: The participant understands the advanced operating principles of solar cells, including the energetic structure of materials, charge carrier transport mechanisms, and energy balances.
  - b) Skills: The participant is able to independently measure optoelectronic characteristics, analyze laboratory data, and use specialized software for solar cell modeling.
  - c) Social competences: The participant can work effectively in an international laboratory team, critically evaluate experimental results, and communicate scientific findings clearly.
6. Verification Methods: The acquired learning outcomes (competences) will be verified through the continuous assessment of practical laboratory tasks, the evaluation of written laboratory reports, and a final presentation of the obtained results.
7. Certification: Upon successful completion of the Program and positive verification of the learning outcomes, participants will receive a formal Certificate and will be awarded 2 ECTS credits.
8. Recruitment of Participants for the summer school will be conducted in an impartial, open, transparent, and equal manner for all candidates.
9. Participants will be recruited with respect to the principle of equal opportunities and non-discrimination, including accessibility for people with disabilities and the principle of equal opportunities for men and women.

### § 3.

#### **Conditions for participation in the project**

1. Participants of the summer school program may be foreigners who are:
  - 1) 1st cycle, who have completed at least the first 3 semesters,
  - 2) 2nd cycle,
  - 3) PhD students / candidates, holding a valid document/certificate from their home institution confirming their status both on the day of joining the Project and on the day of termination of their participation in the Project.
2. A foreign student / doctoral candidate / early-stage researcher within the meaning of the Act on Higher Education and Science and NAWA regulations is considered to be:



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- 1) student, doctoral candidate, or early-stage researcher affiliated with a foreign university or research institution,
- 2) foreign national who is a student, doctoral candidate, or early-stage researcher studying or working at the Warsaw University of Technology or another Polish university.
3. Only persons who read the Regulations and meet the requirements described in § 3 sec. 1 and provide the required documents, listed in § 4 sec. 11. will be qualified to the Project.
4. Participation in the Project is free of charge.
5. Polish students are not eligible for the application

#### § 4.

#### **Recruitment rules**

1. The recruitment process of Participants for the Project will be carried out on the basis of the schedule included in the recruitment announcement.
2. The following criteria determine the selection of candidates for the Project:
  - 1) Formal criteria (Stage I)
    - a) holding the eligible status of a student, doctoral candidate, or early-stage researcher as described in § 3,
  - 2) Substantive criteria (Stage II - Evaluation of the Application Form):
    - a) Scientific background: Description of the candidate's scientific interests and research activity consistent with the subject of the Summer School (e.g., previous achievements, participation in scientific clubs, projects, scientific research, publications, etc.).
    - b) Motivation: Description of the candidate's motivation to acquire new knowledge within the scope of the Summer School program (Photovoltaics and Photonics).
    - c) Academic performance: Grade point average (GPA) from completed semesters of study.
    - d) Language skills: Knowledge of English at a minimum level of B2.
    - e) Field of study: Active enrollment or degree in physics, optics, optoelectronics, electronics, electrical engineering, mechatronics, or related fields.
3. The ranking list will be created based on the submitted application forms and supporting documents. The decision will be made by the Admission Committee (Management Team) from the Faculty of Physics.
4. In the event that the number of applications exceeds the limit of available places (10 places), a reserve list will be created.
5. Submission of an application is not equivalent to qualifying the candidate to participate in the Program.



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6. Applications that do not meet the formal conditions specified in these Regulations will not be taken into account.
7. Applications received after the recruitment deadline will not be considered, except in the case of supplementary recruitment.
8. In order to conduct the recruitment procedure, an Admission Committee (Management Team) will be appointed by the Dean of the Faculty of Physics.
9. The tasks of the Management Team include:
  - 1) formal verification of the documents submitted by candidates (Stage I),
  - 2) substantive evaluation of the applications (Stage II),
  - 3) informing candidates about the recruitment results.
10. The Management Team reserves the right to verify the information provided by the candidates. For this purpose, members of the Team may contact the candidate's home university, which issued the status confirmation.
11. Potential Participants, within 14 days of being informed of their initial qualification, are required to register in the dedicated NAWA/FERS application system.
12. Failure to register in the FERS application system within the prescribed period is considered a resignation from participation and will result in removal from the list of qualified Participants.
13. Candidates will be informed about their qualification status by the Head of the Program via e-mail.
14. Candidates placed on the reserve list may be invited to participate in the Program in the event of a resignation by a previously qualified Participant or their removal from the list.
15. In the absence of a sufficient number of applications, or for any other justified reason, supplementary recruitment may be launched.
16. Candidates officially qualified to participate receive the status of Project Participant.
17. After completing their participation in the Project, Participants are required to fill out an evaluation questionnaire/survey.
18. The Organizer does not charge any fees in connection with the participation of students or doctoral candidates in the IMPK Program.

§ 5.

**Principles of granting and paying scholarships**

1. Qualified Project Participants will be awarded residence stipends in accordance with the table below, subject to paragraph (2). The stipend is intended to cover travel, accommodation, subsistence, and insurance costs for the period of stay in Poland.
- 2.

TYPE OF FLAT RATE	FROM COUNTRY	AMOUNT IN PLN
<b>Scholarship</b>	For each participant – <b>Student</b>	900,00
	For each participant - <b>PhD candidate / Early-stage researcher</b>	1500,00
<b>Living and accommodation costs</b>	For each participant	3600,00
<b>travel costs incurred in Poland</b>	Austria, Bosnia and Herzegovina, Croatia, Czech Republic, Denmark, Estonia, Finland, Latvia, Moldova, Germany, Romania, Serbia, Slovakia, Slovenia, Sweden, Ukraine, Hungary	1 500,00
	Albania, Andorra, Belgium, Bulgaria, Montenegro, France, Greece, Netherlands, Ireland, Kosovo, Liechtenstein, Luxembourg, Macedonia, Malta, Monaco, Norway, San Marino, Switzerland, Tunisia, Turkey, Vatican, United Kingdom, Italy	2 000,00
	Algeria, Saudi Arabia, Armenia, Azerbaijan, Bahrain, Cyprus, Egypt, Georgia, Spain, Iraq, Iran, Iceland, Israel, Jordan, Qatar, Kazakhstan, Kuwait, Lebanon, Libya, Morocco, Palestine, Portugal, Syria, Tajikistan, Turkmenistan, Uzbekistan	3 000,00

<p><b>travel costs incurred in Poland</b></p>	<p>Afghanistan, Benin, Bhutan, Burkina Faso, Burundi, Chad, Democratic Republic of Congo, Djibouti, Eritrea, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Equatorial Guinea, India, Yemen, Cameroon, Kenya, Kyrgyzstan, Congo, Liberia, Mali, Mauritania, Mongolia, Naples, Niger, Nigeria, Oman, Pakistan, Central African Republic, Cape Verde, Rwanda, Senegal, Sierra Leone, Somalia, Sudan, South Sudan, Togo, Uganda, Côte d'Ivoire, São Tomé and Príncipe, United Arab Emirates</p>	<p>4 500,00</p>
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3. The scholarships referred to in para. 1. are entitled to Project Participants during their stay in Poland only in connection with participation in the stationary part of a given Program, which is carried out in the formula including stationary and remote learning (blended learning).
4. Project Participant staying in Poland for a purpose other than participating in the Program, whose stay in Poland is financed under another project financed from public funds (both domestic and EU), e.g. a student implementing the Erasmus program and receiving a scholarship or funds to cover costs maintenance, may not be entitled to the scholarship referred to in paragraph 1.
5. Each Project Participant who will be awarded a scholarship is obliged to conclude an Agreement specifying, in particular, information on the amount of the scholarship, the period and terms of its payment. The specimen of the Agreement constitutes Annex 6 to the Regulations.
6. The scholarship will be paid after completion and settlement of mobility.
7. Payments will be made by bank transfer to the bank account indicated by the Project Participant.
8. In the event that the Participant stops attending classes during the Program and such resignation would be related to the decision of the Polish National Agency for Academic Exchange on the eligibility of expenses related to his participation, the Organizer is to require the Participant to reimburse the scholarship paid.

#### § 6.

#### **Principles of resignation from participation in the Project**

1. Resignation from participation in the Program is allowed only in justified cases.
2. Resignation from participation in the Program must be due to health reasons or force majeure.
3. The Project Participant is obliged to immediately inform the Program Manager via e-mail about their resignation from the Program and provide the reasons for this decision.



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4. Unjustified resignation of the Project Participant from the Program before its completion may have financial consequences, including the obligation to fully reimburse the paid scholarship, as described in the Financial Support section of these Regulations.

## § 7.

### **Rights and obligations of the Project Participant**

1. The Project Participant has the right to:
  - 1) participate free of charge in the Program (The Photovoltaics Summer School), after meeting all the conditions specified in these Regulations;
  - 2) receipt of a certificate confirming completion of participation in the Project;
  - 3) View and update your personal data.
2. The Project Participant is obliged to:
  - 1) submit a written statement confirming that they have read and will comply with these Regulations;
  - 2) register in the NAWA/FERS application system within the required deadline;
  - 3) inform the Organizer about any changes to their personal data (especially regarding a change of name, place of residence, contact telephone number, or e-mail address) provided in the recruitment documentation, no later than 7 days from the date of their occurrence;
  - 4) complete an evaluation survey after concluding their participation in the Project;
  - 5) provide other additional documents necessary for the implementation of the Program, at the request of the Program Manager;
  - 6) regularly and actively participate in the classes implemented under the Program;
  - 7) sign the attendance lists on each day of the on-site classes;
  - 8) attend a minimum of 80% of the classes scheduled within the Summer School;
  - 9) take part in tests, practical assignments, or perform project work aimed at verifying the competences acquired during the Program.



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## § 8.

### **Final provisions**

1. In matters not covered by these Regulations, the relevant rules and principles resulting from the European Fund for Social Development (FERS) and the SPINAKER program, as well as the provisions of applicable national and EU law, shall apply.
2. The Organizer reserves the right to amend these Regulations if it becomes necessary due to a change in the terms of the Project implementation, or in the event of a recommendation to introduce changes by the Polish National Agency for Academic Exchange (NAWA).
3. Any disputes arising from the implementation of these Regulations shall be settled by the Project Manager.
4. The decision of the Project Manager may be appealed to the Vice-Rector for Studies at the Warsaw University of Technology.